

French International School of Colombo

Financial Rules 2023-2024

Registration and acceptance of a child at the French International School of Colombo assumes the acceptance of the following conditions:

- ✓ Adherence to the school rules
- ✓ Agreement to the financial terms of the school, extra-curricular activities and the canteen, the details of which are given below.
- ✓ Adherence to access and parking regulation

1. Initial registration fee

Upon registration of a new student, a flat fee of € 850 is required. The registration to the school is only valid after these fees have been collected by the school.

This fee is non-refundable, even in the case of an early departure.

2. Tuition fees

Tuition fees cover tuition textbooks and notebooks. For secondary school tuition fees cover registration fees for CNED.

They do not cover registration fees for exams, extra-curricular activities, school meals or school trips that require an overnight stay.

For some school trips a financial contribution may be requested from families.

Tuition fees may be paid either in Euros or Sri Lankan rupees on behalf of **Association des Parents d'élèves de l'Ecole Française Internaitonale de Colombo**. The exchange rate will be indicated on the invoice.

- Payments in Euros must be made on the **CIC school account**: IBAN: FR76 3056 8199 2600 0138 7040 125 CMCIFRPP Clé: 25, BIC: CMCIFRPP
- Payment in rupees must be made on the **HNB school account**: Swift code HBLILKLX compte n°076010003163 Cinnamon Gardens Branch 251, Dharmapala Mawatha Colombo 7.

3. Methods of payment

Payments can be made:

- ✓ By cheque (made payable to the Parent's Association of the French International School of Colombo)
- ✓ By bank transfer (fees paid by the issuing party)

Parents have the option of paying fees:

- ✓ As one full payment before the start of the school year or before 15th of August.
- ✓ For each term (August, December and March):

- The first payment (40% of the annual fee) to be paid by 15th of August and covers the period between September and December.
- The second installment (30% of the annual fee) to be paid by 15th of December and covers the period between January and March.
- The final installment (30% of the annual fee) to be paid by 1st of March and covers the period between April and June.
- ✓ Eight monthly payments (July – February). This payment method is not applicable to arrivals during the school year.
- ✓ A payment schedule will be given to each family during registration according to their selected payment method.
- ✓ An automatic payment reminder, together with an invoice, will be sent 15 days before the required payment date.
- ✓ To ensure the orderly settlement of the school's operating costs parents are requested to respect the dates on the payment schedule and make payments on time.
- ✓ In the case of non-payment, a 5% charge (of one monthly payment) will be incurred per month of delay. Ultimately, non-payment may result in the expulsion or exclusion of a student.

4. Additional Rules

An absence during the school year, regardless of the duration, does not qualify for any deduction in school fees.

In the case of a departure during the school term the full payment will be required for that term.

In the case of an arrival during the term the required fee will be prorated according to the time spent at school, each month begun is due in full.

5. Scholarships

Students of French nationality can receive a bursary from the AEFÉ. The request is to be received in February or March for the following school year.

For parents wishing to use this procedure, requests should be made to the school principal or the Consular Section of the Embassy of France, 89 Rosmead Place, Colombo 7.

For new arrivals in September, an application may be made to the second local scholarship committee in September.

Families, whose application has been approved by the AEFÉ during the commission of the previous year, will be exempted from the payment of tuition and registration fees covered by the amount of the award.

In the case of grants at a rate lower than 100%, the payment schedule will be made based on the remaining amount to pay not covered by the scholarship and depending on the selected payment terms.

The current families whose children are already in school to EFIC are requested to provide their application record folder in the month of February.



École Française Internationale de Colombo
French International School of Colombo

ÉTABLISSEMENT
CONVENTIONNÉ



aefe

Agence pour
l'enseignement français
à l'étranger

6. CNED courses at EFIC

The school is responsible for the registration of students in the CNED programme. Tuition fees, which include CNED registration fees, are required before the school can begin the registration process.

The annual tuition fee for high school students includes the following:

- ✓ Enrollment in the CNED programme and the provision of textbooks; (except of library books)
- ✓ Supply of stationary (excluding writing equipment);
- ✓ Supervision of teaching assistants for some individual subjects.

Optional courses are covered by EFIC to the extent possible (languages, sports). If a student wishes to take an optional course the full cost will be charged. EFIC cannot guarantee the provision of teaching assistants for optional courses.

Please contact the school to know the languages that are taught. Some languages do not receive teaching assistance.

7. Extra-Curricular Activities

The amounts required for extra-curricular activities are not included in the tuition fees and depend on the type and number of activities in which the child is registered.

A bill will be sent to parents each semester regarding the activity chosen.

In the case of absence of a child (illness or cessation of the activity) the amount will be refunded.

In the case of non-payment a 5% fee of the amount due will be imposed per month of delay.

Ultimately, the non-payment may result in suspension or expulsion of the student extra-curricular activities.

8. School meals

Parents who have registered their children for school meals will receive a monthly bill.

In case of non-payment of amounts owed to the canteen up to the due date, a penalty of 10% of the amount required will be applied per month of delay.

Ultimately, the non-payment may result in suspension or cessation of the school meal provision.

9. Final departure from EFIC

The documents concerning the child's education (a leaving certificate/ certificat de radiation and school record) will be given to parents only after verification by the school's treasurer that all fees due have been paid.